

The Bath County School Board met in a Regular Meeting on Tuesday, January 5, 2016 at 7:00 P.M. following a Closed Meeting at 5:30 P.M. at Millboro Elementary School.

PRESENT: Mr. Roy W. Burns, Board Chairman
Mrs. Catherine D. Lowry, Board Vice-Chair
Mrs. Rhonda R. Grimm, Board Member
Mr. Eddie H. Ryder, Board Member
Mr. Bryan J. Secoy, Board Member
Miss Jessica Ryder, Student Liaison

DRAFT

**Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk
Mrs. Sharon P. Fry, School Board Deputy Clerk**

Mr. Eddie Ryder, Board Vice-Chairman, called the meeting to order at 5:31 p.m. with all members present except Mrs. Lowry who arrived at 5:40 p.m. **15-16: 145
CALL TO ORDER**

**On motion by Mr. Burns and seconded by Mrs. Grimm, the Board (4-0 vote) convened in a closed meeting at 5:31 p.m. to consider employee resignations, a maternity leave request, and personnel appointments. 15-16: 146
CLOSED MEETING
AND CERTIFICATION
OF CLOSED MEETING**

**On motion by Mr. Secoy at 7:06 p.m., the Board came out of the closed meeting and certified (5-0 vote-roll call) that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. 15-16: 147
CERTIFICATION OF
CLOSED MEETING**

Mr. Ryder called the meeting to order at 7:06 p.m. and led the Board in the Pledge of Allegiance and a moment of silence. **15-16: 148
CALL TO ORDER FOR
PUBLIC MEETING**

**On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board (5-0 vote) approved the agenda as presented. 15-16: 149
APPROVE OR
AMEND AGENDA**

**On motion by Mr. Burns and seconded by Mrs. Grimm, the Board (5-0 vote) approved the consent agenda as presented: 15-16: 150
APPROVE
CONSENT AGENDA**

- **Minutes**
November 12, 2015 Joint Work Session
December 1, 2015 Regular Meeting

- **Claims**

An overview of expenditure summary and a reconciled December 2015 revenue summary were provided for Board review. General Fund Payroll- 70226-70236, 70240-70250, Direct Deposit - 2183-2186, Bills – 70223-70225, 70237-70239, 70251-70317, Food Service Payroll – 10710-10714, 10715-10719, Direct Deposit – 2183-2185, Bills – 10720-10726.

- **Reports**

- Attendance

November 2015 ADM: BCHS 245, MES 113.44, VES 187.94, for a total of 546.38.

- Cafeteria, November 2015

- Maintenance, November and December 2015

- Transportation, December 2015

15-16: 150 (Con't.)

APPROVE

CONSENT AGENDA

There were none to be heard.

15-16: 151

PUBLIC COMMENTS

On motion by Mr. Secoy and seconded by Mrs. Lowry, the Board (4-0 vote, Burns abstained) appointed **Mr. Roy Burns as 2016 School Board Chairman.**

On motion by Mrs. Grimm and seconded by Mr. Ryder, the Board (4-0 vote, Lowry abstained) appointed **Mrs. Cathy Lowry as 2016 School Board Vice-Chair.**

On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (5-0 vote) approved the appointments of **Mrs. Sue Hirsh as Clerk of the Board** and **Mrs. Sharon Fry as Deputy Clerk.**

On motion by Mr. Ryder and seconded by Mrs. Lowry, the Board (5-0 vote) adopted the **VSBA Code of Conduct for School Board Members.**

On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (5-0 vote) approved the appointments of **Mr. Justin Rider as Fiscal Agent** and **Mrs. Sue Hirsh as Deputy Fiscal Agent.**

On motion by Mr. Ryder and seconded by Mrs. Lowry, the Board (5-0 vote) approved the appointment of **Mr. J. Chris Singleton as School Board Attorney.**

On motion by Mr. Ryder and seconded by Mrs. Lowry, the Board (5-0 vote) adopted **2016 Meeting Dates, Times & Locations** as presented.

On motion by Mr. Ryder and seconded by Mrs. Lowry, the Board (5-0 vote) approved the appointment of **Mr. Paul Lancaster as the Superintendent's Designee.**

On motion by Mrs. Lowry and seconded by Mr. Secoy, the Board (5-0 vote) authorized **Mr. Paul Lancaster as a back-up for signatures in the absence of the Superintendent** (DOE approval until January 31, 2017).

On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (4-1 vote, Mr. Burns abstained) approved the appointment of **Mr. Roy Burns as VSBA Delegate.**

On motion by Mr. Burns and seconded by Mrs. Grimm, the Board (4-0 vote, Lowry abstained) approved the appointment of **Mrs. Cathy Lowry** as Alternate Delegate at the 2016 Annual Convention in November 2016.

15-16: 152

SCHOOL BOARD
ORGANIZATIONAL
MEETING

- Mrs. Hirsh praised Mr. Ozols, BCHS teacher and students, who participated in KidWind talk.
- Mrs. Hirsh and Mrs. Hicklin congratulated Mr. Joey Crawford, MES teacher, on his recent National Board certification. Mr. Crawford is the first teacher in the school division history to earn National Board certification.
- Mrs. Hirsh shared a letter from the Department of Education recognizing Millboro Elementary as a 2016 Highly Distinguished Title I school. Mrs. Hirsh presented a certificate from DOE recognizing Millboro Elementary School for exceeding all state and federal accountability benchmarks for two consecutive years and for achieving average pass rates in English and mathematics at or about the 85th percentile.
- District Band auditions were held at Turner Ashby High School in Bridgewater on December 5, 2015. A list of students going to District Band:
 Middle School, Grades 6-8
 Ella Deboe – Trumpet (BCHS), Eliza Brumfiel – Flute (VES), Wyatt Harmon – Snare (VES), Tye Hooker – French Horn (VES)
 Middle School, Grades 6-8
 Mary Dressler – Clarinet – Symphonic Band, John Heffler – Trumpet – Symphonic Band, Jordan Marshall – Trumpet – Symphonic Band, Austin Hall – Tuba – Concert Band, Gabbi Reed – Clarinet Concert Band, Ethan Essex – Baritone – Concert Band.

**15-16: 153
GOOD NEWS IN BATH
COUNTY SCHOOLS**

Miss Jessica Ryder congratulated MES on receipt of the 2016 Highly Distinguished Title I School award. She also praised Mrs. Hicklin for her efforts in providing principal leadership at both elementary schools. She provided an update of upcoming events in schools and said she is hopeful exams continue to be held before winter break.

**15-16: 154
STUDENT
REPRESENTATIVE'S
REPORT**

Mrs. Hicklin presented an overview of the voluntary process for state licensure and encouraged teachers to engage in this endeavor. Mrs. Hicklin closed saying that Mr. Crawford did an amazing job meeting the goals of the rigorous program and noted that less than 33% pass the first time.

**15-16: 155
NATIONAL BOARD
CERTIFICATION –
ALLISON HICKLIN**

On motion by Mr. Ryder and seconded by Mrs. Lowry, the Board (5-0 vote) accepted the **resignation of VES Principal, Kevin Kendall.**

**15-16: 156
ACTION FOLLOWING
CLOSED MEETING**

On motion by Mr. Secoy and seconded by Mrs. Lowry, the Board (5-0 vote) accepted the **resignation of VES Bookkeeper/Secretary, Tracie Reed.**

On motion by Mrs. Lowry and seconded by Mr. Ryder, the Board (5-0 vote) approved a **maternity leave request of Kirby Smith, BCHS teacher.**

On motion by Mrs. Lowry and seconded by Mr. Ryder, the Board (5-0 vote) approved the following **personnel appointments:**

- Substitute Teacher/Clerical **Mary Ann Bogan**
- Substitute Teacher/Aide/Clerical **Cynthia Fry**

On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board (5-0 vote) **authorized Mrs. Hirsh to appoint a substitute following an interview.**

**15-16: 156 (Con't.)
ACTION FOLLOWING
CLOSED MEETING**

On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board (5-0 vote) approved 2016 Spring Coaches as listed.

Baseball	Head Varsity Coach	Kris Phillips
	Assistant Varsity Coach	Joey Altizer
	JV Coach	Danny Sifford
Softball	Head Varsity Coach	Lisa McComb
	Assistant Varsity Coach	Kevin Williams
	JV Coach	Haley Woodzell
Tennis	Head Coach	Sierra Adkins
	Volunteer	Kirby Smith
Soccer (Boys)	Volunteer	Steve Gardener
Soccer (Girls)	Head Coach	Mark Hall

Mrs. Hirsh provided the following background information:

At the December 1, 2015 School Board meeting, the Board approved the expenditure of funds for three projects – BCHS parking lot final drawings and construction documents (approx. \$30,000); BCHS Band uniforms (up to \$20,000); and BCHS stage curtains and auditorium carpet (approx. \$32,000). Mrs. Hirsh said the Board needs to determine additional capital project expenditures to utilize available funds.

**15-16: 157
ADDITIONAL CAPITAL
EXPENDITURES**

Recommendation by Mrs. Hirsh:

Given \$166,000 less the cost of the above items (approx. \$82,000), there is a balance of approximately \$84,000.

As previously agreed with the Board of Supervisors at both the September and November joint work sessions, Mrs. Hirsh recommended moving forward in the completion of the fueling stations project (approx. \$50,000). Mrs. Hirsh said that would leave about \$34,000 to apply toward another project.

On motion by Mr. Secoy and seconded by Mr. Ryder, the Board (5-0 vote) affirmed the county wide fueling station project (\$50,000) to begin immediately.

Board members discussed CIP restroom projects at BCHS and VES. After discussion, the Board leaned toward restroom renovation in the lower atrium at BCHS. Mr. Cook, Maintenance Director, was asked which school had the greater need. He said the VES partitions are in terrible shape (rusty) and the remaining \$34,000 would cover the project. **On motion by Mr. Ryder and seconded by Mr. Secoy, the Board (3-2 vote, Burns, Lowry opposed) approved using estimated remaining funds of \$34,000 in the county budget line designated for capital improvement plans to complete the BCHS lower atrium restroom partitions/project.**

Mr. Cook said the BCHS restroom project could not be completed with the \$34,000. Mrs. Hirsh said the VES restroom renovation would not meet the \$50,000 threshold for a capital project (CIP) request from the county, while the BCHS work would be more than that amount.

After further clarification, on motion by Mrs. Grimm and seconded by Mr. Secoy, the Board (4-1 vote, Ryder opposed) **rescinded their previous motion to authorize funding remaining money (\$34,000) for the BCHS lower atrium restroom partitions -project.**

**15-16: 157 (Con't.)
ADDITIONAL CAPITAL
EXPENDITURES**

On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (4-1 vote, Ryder opposed) authorized the remaining \$34,000 for completion of the VES restroom partitions project in order to have a complete project.

On motion by Mrs. Lowry and seconded by Mrs. Grimm the Board (5-0 vote), **amended the budget calendar by moving the January 14, 2016 budget work session to January 20, 2016 at School Administration Building at 5:30 p.m. and to suggest the February 15, 2016 meeting to the Board of Supervisors.**

**15-16: 158
BUDGET CALENDAR
ADJUSTMENTS**

On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (5-0 vote) **approved overnight field trips: BCHS Beta Club Convention on February 12-14, 2016 in Williamsburg, VA and BCHS KidWind Challenge on March 11-12, 2016 at Virginia Beach, VA.**

**15-16: 159
OVERNIGHT
FIELD TRIPS**

On motion by Mrs. Lowry and seconded by Mr. Secoy, the Board (5-0 vote) **approved preliminary approval of an overseas trip request by Kim Craig, Art teacher, and to allow for planning. The proposal, including fund raising, to be presented at a later date for final approval.**

**15-16: 160
OVERSEAS
TRAVEL PROPOSAL**

On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (5-0 vote) authorized the superintendent to send a letter, in opposition to the Charter School Constitutional Amendment, to state legislators.

**15-16: 161
CHARTER SCHOOL
CONSTITUTIONAL
ADMENDMENT**

Informational items for Board members included: VSBA Academy of Boardmanship 2016 Calendar, VSBA Capital Conference and Orientation for New Board Members & Superintendents on February 10-11, 2016 brochure, VSBA Policy Page, December 2015 edition, and VDOE Memo on Revised Composite Index of Local Ability-to-Pay for the 2016-2018 Biennium.

**15-16: 162
ITEMS FOR BOARD
MEMBERS**

- Mr. Burns, Board Chairman, encouraged everyone to speak at meetings and share their ideas. He invited individuals to address the Board during public comments and said by doing so, it would indicate their involvement.
- Mrs. Marjorie Hevener, VES teacher, thanked Mrs. Hicklin, Mrs. Fry and MES staff for their sacrifices.

**15-16: 163
PUBLIC COMMENTS**

Mrs. Grimm

- Very excited that we are going to be able to complete the auditorium project.
- Congratulated Mr. Crawford on his wonderful achievement.
- Congratulated MES staff, parents, students and Mrs. Hicklin on their 2016 Highly Distinguished Title I School award received tonight.
- Thanked everyone for the information provided at the meeting.
- Looking forward to another four years on the Board.
- Thanked everyone for coming to the meeting.

Mr. Secoy

- Great things are going on in our schools.

Mrs. Lowry

- Anxious to see the solar project Mr. Ozols, Mr. Altizer, Larry Grubbs, and students are working on. Definitely an awesome hands-on technology experience for our kids.
- Attended Band concert and VES music program and they were wonderful.
- Congratulated Mr. Crawford on his national certification.
- Attended district band competition and students did well.
- As a parent, welcomed Mrs. Hicklin to VES.
- Welcomed Mr. Burns and Mr. Secoy to the Board.

Mr. Ryder

- Ditto to all previous comments.
- Wished everyone the best in the new year.
- Visited BCHS today and saw awesome things going on in the classrooms.
- Need to keep the momentum going this calendar year.

Mr. Burns

- Congratulated Mr. Crawford on his certification.
- Great things are happening in our schools.
- Excited about the upcoming VSBA conference.
- A firm believer in basic togetherness – “a house divided against its self will surely fall”.
- Mrs. Hicklin was gracious to work at VES during the holidays. Not only was VES gracious to receive her, but MES was gracious in letting her go too.
- The greatest asset we have is our children.

The Board adjourned the meeting 8:20 p.m.

**15-16: 164
ITEMS BY BOARD
MEMBERS**

**15-16: 165
ADJOURNMENT**

The Bath County School Board met in a Budget Work Session on Tuesday, January 5, 2016 immediately following a Regular Meeting at Millboro Elementary School.

PRESENT: Mr. Roy W. Burns, Board Chairman
Mrs. Catherine D. Lowry, Board Vice-Chair
Mrs. Rhonda R. Grimm, Board Member
Mr. Eddie H. Ryder, Board Member
Mr. Bryan J. Secoy, Board Member

Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk
Mrs. Sharon P. Fry, School Board Deputy Clerk

Mr. Roy Burns, Board Chairman, called the meeting to order at 8:45 p.m. with all members present.

**15-16: 166
CALL TO ORDER
BUDGET WORK
SESSION**

Budget requests presented by:

- Mrs. Lumina Shifflett, Director, School Nutrition and Wellness
- Mr. Justin Rider, Business Manager presented for Mr. Ronnie Liptrap, Jr., Pupil Transportation Director
- Mr. Mark Cook, Maintenance Director
- Mrs. Jane Hall, Director, Special Education, Pupil Personnel Services & Preschool
- Mr. Paul Lancaster, Director, Technology, Testing & Administrative Services

**15-16: 167
FY2016-17
BUDGET
PRESENTATIONS**

The next Budget Work Session will be held on January 20, 2016 at 5:30 p.m. at SAB and principals will present budget information.

The Board adjourned the budget work session at 10:53 p.m.

**15-16: 168
ADJOURNMENT**

ROY W. BURNS, CHAIRMAN

CARLYN SUE F. HIRSH, CLERK